



Request group membership - quick reference guide

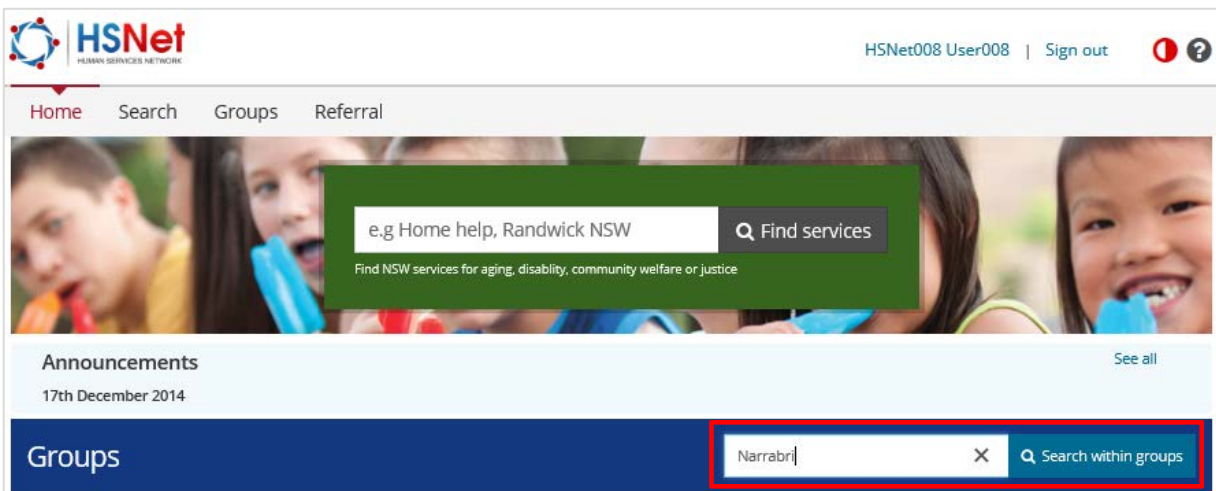
Users can request to join a restricted group with people working in the same field, region or across the state to discuss topical or local issues in complete privacy.

Restricted groups are accessible only by members of that group. You may be invited to join a group, or alternatively you may request to join a group that you have discovered after searching within the Groups section of the HSNet site. Group membership access is approved by the Group Moderator. Members of the restricted group can view and create, reply or comment on a post.

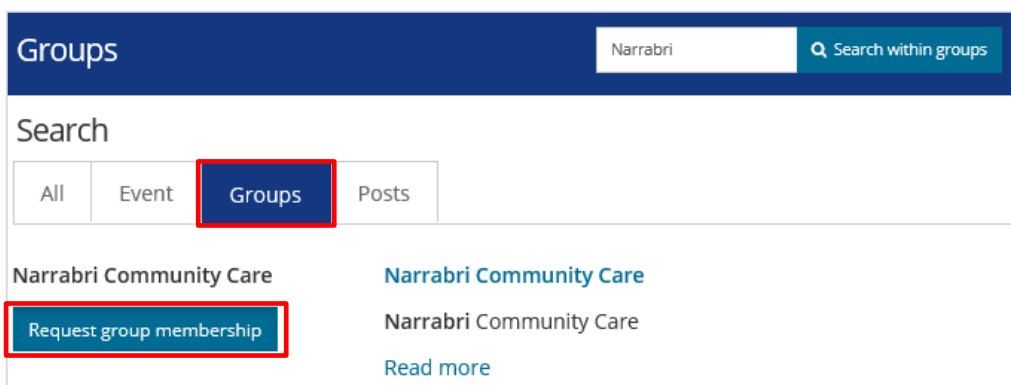
To join a restricted group, you will need to be a registered HSNet Member. Log on to the HSNet website www.hsnet.nsw.gov.au.

Follow these steps to request group membership:

1. From the Home page, click in the **Search within groups** field and enter a keyword or the name of the group you want to join e.g. Narrabri.



2. The **Search** page will be displayed. Click on the **Groups** tab.



3. All Events, Groups and Posts containing the searched keyword will be displayed. Click on the **Groups** tab to refine the search results.
4. Find the group that you want to join and click on the **Request group membership** button.

5. Type a message to the group moderator to support your group membership request. Click on the **Request group membership** button to send your request.

Are you sure you want to join the group *Narrabri Community Care*?

Request message

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Request group membership Cancel

6. **Restricted group** access requests will be reviewed and approved by the Group Moderator. When approved, you will be notified via your HSNNet registered email.