

SUPPORT WORKER - CASUAL

- Exciting period of change and growth
- Casual positions available
- Ongoing roster

About STGCT

St George Community Transport (STGCT) is a government funded, not-for-profit organisation that has provided safe, reliable social support and transport for older people, people with disability and their carers and private customers since 1983.

About the role

The primary purpose of this position is to provide one on one support to our older consumers and NDIS participants to assist them to reach their goals and continue to live independently in their own homes. Support Workers will be required to work in the South East Sydney region delivering in-home services (including personal care), one on one support and assistance to access the community. Services are provided 7 days per week.

Mandatory

- National Police Check
- Working with Children Check
- Current First Aid Certificate
- NSW Drivers Licence

Essential

- Cert III or IV in Disability or Aged Care (or other community services-based qualifications)
- Previous work experience providing personal care
- Experience working with people with a mental health condition
- Ability to use technology such as smart phones and computers
- Current unrestricted Australian Drivers Licence
- Current Vehicle Registration & Current Compulsory Third Party Personal Injury Insurance
- Willingness to transport people in their own car
- Ability to communicate effectively with people with disability and their carers
- Excellent written and verbal communication skills
- Good time management skills
- Willing to travel within South East Sydney.

What we offer:

- Development opportunities
- Excellent employment conditions.

The successful candidate must undergo a National Police Clearance prior to commencement. As an EEO employer, we welcome applications from people of NESB and Aboriginal and Torres Strait Islander backgrounds.

STGCT uses merit selection for all hiring decisions and it is essential that you address the selection criteria in the appropriate application pack, which includes a position description, information on the organisation and the selection process.

To download the appropriate application pack visit our website http://www.stgct.org.au/join_our_team.html or contact Amalia Betihavas on 9585 3000 or via amalia.betihavas@stgct.org.au to request one.

Join our team and make a difference to the lives of many in our community

Position Description

Job title:	Support Worker
Reporting to:	Manager/CEO
Responsible For:	To provide support for older people and people with disability to access trusted and reliable community services.
Award:	Social Community Home Care and Disability Award, 2010
Level	Level 2/ Level 3
Location:	Mortdale
Hours per week:	Casual

OPERATING ENVIRONMENT

St George Community Transport Limited (STGCT) is a not-for-profit Company Limited by Guarantee which operates as a charity. It is currently funded by Transport for NSW as an agent for the Commonwealth Home Support Program and the NSW Community Transport Program.

STGCT was established as a Company Limited by Guarantee in 2018, and provides One on One Social Support and In-Home Services to NDIS participants and a high quality, affordable and appropriate transport service to people 65 years and over, people with disability and their carers who reside within the South East Sydney . Prior to 2018 the organisation was established in 1987 as an Incorporated Association.

PURPOSE OF THE POSITION

The primary purpose of this position is to provide One on One support to older consumers and NDIS participants to assist them to; reach their goals, continue living independently in their own homes and access the community.

Responsibilities

- Support the planning of services and activities to assist the NDIS participant or older person to achieve their goals as per their Service Care Plan. These services will develop their skills associated with daily living and will increase their capacity to be part of a community.
- Perform duties in a manner that promotes the dignity, independence and acquisition of skills of participants.
- Provide culturally respectful and appropriate service delivery.
- Respect the privacy and confidentiality of participants in accordance with privacy legislation and STGCT Policies and Procedures, during and beyond the period of employment.
- Complete all required case notes and related documentation which includes monitoring and documenting activities and goals as part of their STGCT Service Care Plan support Plan.
- Support consumers and NDIS participants to engage with the community to improve their independence and access to other services.
- Adhere to STGCT WHS Policy & Procedures.

- Perform duties in a manner that supports the consumer and participant's right to take risks and support them in making these decisions by providing them with relevant information.
- Advise the management team of any concerns or changes in behaviour which may warrant a revised risk assessment..
- Maintain a positive relationship with the consumer and participant's family/carer/advocate where applicable.
- Report all incidents, accidents and injuries to the Manager/CEO.
- Report all feedback to the Manager/CEO.
- Participate in the performance review process which will entail informal meetings and an annual performance appraisal.
- Communicate regularly with your Manager/CEO.
- Any other tasks relevant to the role as directed by a member of the management team.

SELECTION CRITERIA

Mandatory qualifications

- Cleared National Criminal History record check (verified every three years).
- Working with Children Check (or willingness to obtain)
- Current First Aid Certificate
- NSW Drivers Licence

Essential experience or skills

Qualifications / Experience

- Cert III or IV in Disability or Aged Care (or other community services-based qualifications)
- Previous work experience providing personal care
- Previous work experience with people with a mental health condition
- Ability to use technology such as smart phones and computers.
- Current unrestricted Australian Drivers Licence
- Current Vehicle Registration & Current Compulsory Third Party Personal Injury Insurance
- Willing to transport people in their own car
- Willing to work anywhere in South East Sydney.

Skills

- Ability to communicate effectively with older people and people with disability.
- Excellent written and verbal communication skills
- Good time management skills
- Ability to work in a flexible, multi-tasking environment.

Knowledge

- Knowledge and experience /understanding the needs of older people and people with disability.

Desirable experience or skills

- Understanding of the community sector.
- Experience or a good understanding of the provision of community services in a Not-for-Profit environment

PERSONAL ATTRIBUTES

- Honest and trustworthy
- Cultural awareness and sensitivity
- Flexible and patient attitude
- Excellent communication skills
- Flexible & responsive

ORGANISATIONAL VALUES

Safety and Compliance

- We commit to prioritising the safety and wellbeing of our people, participants and those who share the road and adhere to all applicable laws.

Client Focus

- We listen to our consumers and participants and put their needs first.

Acting Ethically

- We operate with honesty, integrity, independence, transparency, equity and fairness.

Valuing Others

- We foster a collaborative working environment that values contribution and recognises and respects the views and rights of all.

Excellence

- We strive to be the best by continuously improving what we do and how we do it, and by sharing our knowledge, skills and ideas.

Teamwork

- We embrace diversity and work together towards our common purpose, communicating freely and sharing decision-making and the tasks involved.

Positive Attitude

- We cultivate positivity and goodwill in our business, personal activities and relationships.

Acknowledgement

Employee

Signature _____ Date _____

Manager

Signature _____ Date _____

Performance review period: _____ Next review date _____